

Graduation Plan

| First Semester | | | |
|---|---------------------|--|----------------------------|
| | Credit Hours | Prerequisites | Recommended Term(s) |
| *ENG 155 Communications I OR *ENG 101 English Composition I | 3 | Co-requisite ENG 032 or equivalent Minimum grade of C or equivalent | 1 st 8-week |
| MGT 101 Principles of Management | 3 | | 1 st 8-week |
| *BUS 121 Business Law I | 3 | Co-requisite ENG 032 or equivalent Minimum grade of C | 1 st 8-week |
| *CPT 170 Microcomputer Applications | 3 | Recommended AOT 101, AOT 105, or equivalent | 2 nd 8-week |
| *ACC 111 Accounting Concepts | 3 | MAT 033 or equivalent Minimum grade of C | 2 nd 8-week |
| *BAF 101 Personal Finance | 3 | | 2 nd 8-week |
| TOTAL | 18 | | |

Second Semester

| | Credit Hours | Prerequisites | Recommended Term(s) |
|--|---------------------|---|----------------------------|
| *ACC 101 Accounting Principles I | 3 | Exemption or completion of ACC 111 Co-requisite ENG 032 or equivalent Minimum grade of C | 1 st 8-week |
| *BUS 128 Employment Law | 3 | | 1 st 8-week |
| *MGT 201 Human Resource Management | 3 | | 1 st 8-week |
| *BUS 136 Compensation & Benefits Analysis | 3 | | 2 nd 8-week |
| *BUS 123 Business Law II | 3 | BUS 121 | 2 nd 8-week |
| *ACC 150 Payroll Accounting | 3 | Co-requisite ACC 111 | 2 nd 8-week |
| *ACC 243 Computerized Spreadsheets | 1 | ACC 111 Minimum grade of C | 2 nd 8-week |
| TOTAL | 19 | | |

* Courses in this program that require a minimum grade of "C."