

	<b>State of South Carolina</b>  Request for Proposal	Solicitation: YTC-22-012 Date Issued: 04/20/2022 Procurement: SUZANNE DESROCHERS Officer: 803-327-8010 Phone: <a href="mailto:sdesrochers@yorktech.edu">sdesrochers@yorktech.edu</a> E-Mail Address: YORK TECHNICAL COLLEGE Mailing Address: PURCHASING OFFICE 452 Anderson Road South Rock Hill SC 29730-7318
	Request for Proposals – Amendment 1 – Notice of Extension of Bid Due Date	

DESCRIPTION: **Online Student Orientation**

USING GOVERNMENTAL UNIT: **York Technical College**

*The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.*

SUBMIT OFFER BY (Opening Date/Time): **05/19/2022 14:00:00** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **05/05/2022 12:00:00** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: One (1) Original Hard Copy each for Technical & Price Proposals and Three (3) Hard Copies of Technical and Price Proposals marked "COPY"; One (1) Digital version of the Technical and Price Proposals on separate USB drives; and One (1) Digital version(s) of Redacted Technical & Price proposals on separate USB drives (Original Hardcopy Shall Prevail)

CONFERENCE TYPE: N/A DATE & TIME: (As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)		LOCATION: N/A
<b>AWARD &amp; AMENDMENTS</b>	Award will be posted on <b>07/04/2022</b> . The award, this solicitation, any amendments, and any related notices will be posted at the following web address: <a href="https://www.yorktech.edu/departments/procurement/">https://www.yorktech.edu/departments/procurement/</a>	
You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of sixty (60) calendar days after the Opening Date. (See "Signing Your Offer" provision.)		
<b>NAME OF OFFEROR</b>  (full legal name of business submitting the offer)	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.	
<b>AUTHORIZED SIGNATURE</b>  (Person must be authorized to submit binding offer to contract on behalf of Offeror.)	<b>DATE SIGNED</b>	
<b>TITLE</b>  (business title of person signing above)	<b>STATE VENDOR NO.</b>  (Register to Obtain S.C. Vendor No. at <a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a> )	
<b>PRINTED NAME</b>  (printed name of person signing above)	<b>STATE OF INCORPORATION</b>  (If you are a corporation, identify the state of incorporation.)	
<b>OFFEROR'S TYPE OF ENTITY:</b> (Check one) (See "Signing Your Offer" provision.)  <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Other _____  <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local)		

**PAGE TWO**  
**(Return Page Two with Your Offer)**

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	_____
	Area Code - Number - Extension Facsimile
	E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
____ Payment Address same as Home Office Address	____ Order Address same as Home Office Address
____ Payment Address same as Notice Address	____ Order Address same as Notice Address
<b>(check only one)</b>	<b>(check only one)</b>

**ACKNOWLEDGMENT OF AMENDMENTS**  
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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~~PREFERENCES— A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at <http://www.procurement.sc.gov/preferences>. **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.** [11-35-1524(E)(4)&(6)]- Preferences do not apply.~~

~~PREFERENCES— ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).~~  
 \_\_\_\_ In-State Office Address same as Home Office Address    \_\_\_\_ In-State Office Address same as Notice Address  
**(check only one) Preferences do not apply.**

**Notice of Bid Deadline Extension**  
**Bid Deadline Extended Until 05/31/22 @ 2:00 PM**

The bid due date has been extended to allow more time for vendors to create their bid as a result in the delay of posting questions and answers. Bids are due no later than 05/31/22 @ 2:00 PM

**Questions and Answers**

1. What do you all currently utilize to deliver your online orientation, and what has prompted you to look into a new solution?

**Answer: We currently utilize our LMS to facilitate an “online” version of New Student Orientation to allow for easy access and flexible delivery. We facilitate live Orientation sessions via zoom or in person. The LMS (we use D2L) platform is used to house academic and student support services resources for students to access even beyond their scheduled live Orientation session. Since the LMS is really a course delivery platform, we are looking into a new solution that will be more comprehensive, interactive, and allow for better quality of online orientation delivery.**

2. If you have an existing online orientation what do you like about it?

**Answer: N/A**

3. When would you like the orientation to be fully built and ready for students to access?

**Answer: Summer 2023 (May 2023)**