

**Graduation Plan**

<b>First Semester</b>			
	<b>Credit Hours</b>	<b>Prerequisites</b>	<b>Done</b>
*AOT 105 Keyboarding	3		<input type="checkbox"/>
*AOT 135 Data Entry	3	AOT 105 or keyboarding skills	<input type="checkbox"/>
*AOT 165 Information Processing Software	3	Keyboarding skills	<input type="checkbox"/>
*AOT 267 Integrated Information Processing	3	AOT 105 MAT 033 or equivalent	<input type="checkbox"/>
<b>TOTAL</b>	<b>12</b>		

**Second Semester**

	<b>Credit Hours</b>	<b>Prerequisites</b>	<b>Done</b>
*AOT 110 Document Formatting	3	AOT 105	<input type="checkbox"/>
*AOT 133 Professional Development	3		<input type="checkbox"/>
*AOT 167 Information Processing Applications	3	AOT 165	<input type="checkbox"/>
*AOT 250 Advanced Information Processing	3	AOT 267	<input type="checkbox"/>
<b>TOTAL</b>	<b>12</b>		

\* Courses in this program that require a minimum grade of "C."