

NATIONAL STUDENT CLEARINGHOUSE

How to Obtain Your Student Enrollment Verification Certificate Student Records Office – York Technical College

To conveniently serve students around the clock, York Technical College has authorized the National Student Clearinghouse to act as its agent for verification of student enrollment status. You can obtain an official Enrollment Verification Certificate at any time via the Clearinghouse website at <http://www.studentclearinghouse.org/>

- 1 Click on the “Degrees & Enrollment Verifiers” tab.
- 2 Click on the “EnrollmentVerify” link.
- 3 On the, right-hand side of the page, underneath the big checkmark, click the “Verify Now” button.
- 4 Fill in the information regarding WHAT you would like to verify by clicking on the box beside “Current Enrollment” (within the past six months).
- 5 Type in York Technical College in the box beside “School.”
- 6 Fill in the information regarding WHO you would like to verify by filling in the boxes with your name, date of birth, and student ID number.
- 7 Click on the “Submit” button.
- 8 Provide the requested “Personal Information.”
- 9 Provide the requested “Credit Card Information.”
- 10 Click the button authorizing credit card charge.
- 11 Click the button regarding terms and conditions, then scroll down (read) and click the accept button.
- 12 Click the “Submit” button on the bottom, right-hand corner of the page.
- 13 Your Enrollment Verification form is ready for printing, click on the link!

This Enrollment Verification Certificate can be presented to health insurance agencies, housing authorities, consumer product companies, banks, etc., as official evidence of enrollment at York Technical College.