

**Graduation Plan**

<b>First Semester</b>			
	<b>Credit Hours</b>	<b>Prerequisites &amp; Co-requisites</b>	<b>Done</b>
*ACC 101 Accounting Principles I	3	Exemption or completion of ACC 111 - Minimum grade of C and RDG 100 or equivalent	<input type="checkbox"/>
*BAF 101 Personal Finance	3		<input type="checkbox"/>
*BUS 121 Business Law I	3	RDG 100 or equivalent - Minimum grade of C	<input type="checkbox"/>
*CPT 170 Microcomputer Applications	3	Recommended AOT 101, AOT 105, or equivalent	<input type="checkbox"/>
ENG 155 Communications I	3	ENG 032 - Minimum grade of C or equivalent and RDG 100 – Minimum grade of C or equivalent	<input type="checkbox"/>
MGT 101 Principles of Management	3		<input type="checkbox"/>
<b>TOTAL</b>	<b>18</b>		

**Second Semester**

	<b>Credit Hours</b>	<b>Prerequisites &amp; Co-requisites</b>	<b>Done</b>
*BUS 123 Business Law II	3	BUS 121	<input type="checkbox"/>
*BUS 128 Employment Law	3		<input type="checkbox"/>
*BUS 136 Compensation & Benefits Analysis	3		<input type="checkbox"/>
*MGT 201 Human Resource Management	3		<input type="checkbox"/>
*SPC 205 Public Speaking	3	ENG 032 or equivalent	<input type="checkbox"/>
<b>TOTAL</b>	<b>15</b>		

**Third Semester**

	<b>Credit Hours</b>	<b>Prerequisites &amp; Co-requisites</b>	<b>Done</b>
*ACC 150 Payroll Accounting	3	Co-requisite: ACC 111	<input type="checkbox"/>
*ACC 243 Computerized Spreadsheets	1	ACC 111 - Minimum grade of C	<input type="checkbox"/>
<b>TOTAL</b>	<b>4</b>		

\* Courses in this program that require a minimum grade of "C."