

## Distance Learning

York Technical College does not charge any additional fees for distance learning courses. However, if a student needs to take a proctored assessment at a location other than one of the three York Technical College assessment centers, the institution where proctoring is provided may charge a fee. The student is responsible for these fees, which may vary from site to site. The Distance Learning department will work with the student to secure an assessment site and provide information regarding the associated fees for that site.

## TUITION REFUNDS

### General

Tuition charges for a semester term will be refunded at the following rates:

<b>Withdrawal with last date of attendance or net reduction of credit hours:</b>	<b>Refund</b>
<b>16 Week Session</b>	
Before the first day of classes are offered (start of term)	100%
1st - 5th Business Day of the Term	100%
After 5th Business Day of the Term	0%
<b>12 Week Session</b>	
Before the first day of classes are offered (start of term)	100%
1st-3rd Business Day of the Term	100%
After 3rd Business Day of the Term	0%
<b>8 Week Session</b>	
Before the first day of classes are offered (start of term)	100%
1st-3rd Business Day of the Term	100%
After 3rd Business Day of the Term	0%
<b>Summer Term - 10 Week Session</b>	
Before the first day of classes are offered (start of term)	100%
1st-3rd Business Day of the Term	100%
After 3rd Business Day of the Term	0%
<b>Summer Term - 5 Week Session</b>	
Before the first day of classes are offered (start of term)	100%
1st-3rd Business Day of the Term	100%
After 3rd Business Day of the Term	0%

### Federal and State Refunds

Students receiving a Federal Pell Grant or Federal Supplemental Educational Opportunity Grant (FSEOG) funds who completely withdraw from a term are required to return a portion of their unearned aid to the appropriate Title IV aid program. Students receiving direct loans may have those funds returned to the lender if they are not enrolled in at least six credit hours at the time of disbursement. Enrollment is based on students' last dates of attendance in each course. Students earn their aid based on the period of time they remain enrolled. Students who remain enrolled beyond the 60 percent point during a semester earn all of their aid for that period. If at the time of withdrawal, all funds have not been disbursed, the student's account will be reviewed and if applicable, the student will be offered a post-withdrawal disbursement. If a student earns a grade of F and the last date of attendance is not the last day of the term, the Title IV aid will be reduced. Students who owe funds to a Title IV aid program will be billed and are not eligible to receive any additional Title IV funds until the amount owed is repaid or satisfactory repayment arrangements are made. Students receiving the LIFE Scholarship or the South Carolina Need-Based Grant (SCNBG) who withdraw from a term will be reviewed based on the general refund policy.

### **Refund for Military Personnel Called to Active Duty**

When any person is activated for full-time military service and is required to withdraw prior to receiving a grade in one or more courses, a complete refund of tuition and fees may be granted. The refund will be distributed proportionately to the student after considering other resources received by the student. In addition, the institution may provide a reasonable opportunity for completion of the courses after deactivation. Students are required to provide documentation of their call to active duty to the Dean for Students Office to apply for this refund.

### **FINANCIAL RESPONSIBILITY AND PAST-DUE INDEBTEDNESS**

Students are expected to keep their accounts current with the College. Prior to registration, all students must log into Web Advisor to read and accept the Financial Responsibility Acknowledgement. Students must accept the Financial Responsibility Acknowledgement before they will be allowed to register. The Financial Responsibility Acknowledgement covers the rights of the College to assign delinquent accounts to an external collection agency, report past-due debt to credit bureaus and seize S.C State tax refunds.

Students with past-due indebtedness will not be allowed to obtain grades, transcripts, diplomas, degrees or certificates, or to enroll in subsequent terms. The College reserves the right to cancel the enrollment of a student with past-due indebtedness, however; the cancellation of enrollment does not relieve the student of the incurred debt.