

Graduation Plan

	Credit Hours	Pre-requisites & Co-requisites	Done
A. General Education			
*ENG 101 English Composition I	3	ENG 032 – Minimum grade of C or equivalent; RDG 100 – Minimum grade of C or equivalent	<input type="checkbox"/>
*ENG 102 English Composition II	3	ENG 101 or equivalent	<input type="checkbox"/>
*MAT 110 College Algebra	3	MAT 102 or equivalent – Minimum Grade of C	<input type="checkbox"/>
PSY 201 General Psychology	3	ENG 032 or equivalent	<input type="checkbox"/>
Elective	3		<input type="checkbox"/>
TOTAL	15		
B. Required Core Subject Areas			
(1) Primary Technical Specialty			
ACC 101 Accounting Principles I	3	Exemption or completion of ACC 111 – Minimum grade of C	<input type="checkbox"/>
BUS 101 Introduction to Business	3		<input type="checkbox"/>
BUS 121 Business Law I	3	RDG 100 or equivalent – Minimum grade of C	<input type="checkbox"/>
CPT 170 Microcomputer Applications	3	Recommended: AOT 101, AOT 105, or equivalent	<input type="checkbox"/>
MGT 101 Principles of Management	3		<input type="checkbox"/>
MGT 110 Office Management	3		<input type="checkbox"/>
TOTAL	18		
AND (Select Hours from the following courses)			
ACC 111 Accounting Concepts	3		<input type="checkbox"/>
AOT 180 Customer Service	3		<input type="checkbox"/>
BAF 201 Principles of Finance	3		<input type="checkbox"/>
MGT 120 Small Business Management	3		<input type="checkbox"/>
MGT 121 Small Business Operations	3	MGT 120	<input type="checkbox"/>
MGT 201 Human Resource Management	3		<input type="checkbox"/>
TOTAL	12		
(2) Secondary Technical Specialty – take 12 credit hours			
AHS 102 Medical Terminology	3	RDG 100, ENG 032 or equivalent	<input type="checkbox"/>
AHS 108 Nutrition	3	RDG 101, ENG 032 or equivalent	<input type="checkbox"/>
AHS 116 Patient Care Relations	3		<input type="checkbox"/>
AHS 120 Responding to Emergencies	2	RDG 101 or equivalent	<input type="checkbox"/>
TOTAL	11		

* Courses in this program that require a minimum grade of “C.”

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C. Other Hours Required for Graduation	Credit Hours	Pre-requisites & Co-requisites	Done
COL 101 College Orientation	1		<input type="checkbox"/>
*BIO 210 Anatomy & Physiology I	4	ENG 032 or equivalent and RDG 100 or equivalent – Minimum grade of C	<input type="checkbox"/>
*BIO 211 Anatomy & Physiology II	4	BIO 210	<input type="checkbox"/>
*BIO 225 Microbiology	4	BIO 101 or BIO 211	<input type="checkbox"/>
PSY 203 Human Growth & Development	3	ENG 032 or equivalent	<input type="checkbox"/>
TOTAL	16		

* Courses in this program that require a minimum grade of "C."